

Dhahran British Grammar School

Attendance Policy

We believe that regular school attendance is very important to your child's development. Under ISG Board Policy No 2015 students are required to be in regular attendance at school except for approved absences.

An approved absence may include an absence due to illness of the student, severe illness of a member of the immediate family, a death in the immediate family, or during a family leave.

Under school policy, we expect a student to achieve a minimum of an 85% attendance record. Should attendance fall below this threshold in any one term, we request a meeting with the parents to discuss the reasons for the number of absences and the possible consequences for the child's education.

The most likely consequences of poor attendance or absence for significant time periods are that:

- students may fail or struggle to keep up with their peers;
- students significantly underachieve;
- students miss essential explanations, discussions and work, and therefore may find it very difficult to meet deadlines and complete coursework;
- students do not complete and hand in regular homework.

We strongly believe that it is vital for your child to be in school to receive an effective education. As such staff are not expected to set work for students absent during term time. In exceptional circumstances, staff may, at their discretion, provide work or guidance for absent students.

If students with a poor attendance record are struggling at school, underachieving or have missed significant parts of the required educational experience, they will be placed on Academic probation. In some circumstances, this may lead to a child being retained in an academic year.

Policy approved 11 October 2010

Due for review October 2015